

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
JANUARY 16, 2018  
7:00 PM**

- A. Call to Order
  - 1. Pledge of Allegiance
- B. Roll Call
- C. Public Hearing
- D. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- E. Presentations
- F. Department Reports
- G. Council Business
  - 1. Agreement with Airsafe (David Ketchum)
- H. Resolutions
  - 1. Appointment to the Columbia Gorge Housing Authority
- I. Ordinances
  - 1. Open period budget amendment for 2017
- J. Report of Officers and City Administrator
- K. Public Comment
- L. Executive Session
- M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON FEBRUARY 5, 2018 AT 7:00 PM.

**AGENDA TITLE: CONSENT AGENDA**

**DATE: JANUARY 16, 2018**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X  
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION \_\_\_\_\_ X

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**EXPLANATION:**

The consent agenda includes the following:

Minutes of the January 2, 2018 regular council meeting, second pay period December checks #50019 – 50025, 90842, direct deposit run in the amount of \$40,789.27, 13<sup>th</sup> month (open period for 2017) claims checks #50026 – 50062, 900843 - 900845 in the amount of \$115,210.92, January 16, 2018 claims checks #50063 – 50074, 900846 in the amount of \$145,569.16.

**FISCAL IMPACT:**

Payroll checks in the amount of \$105,964.93, claims checks in the amount of \$115,210.92 and 145,569.16.

**ALTERNATIVES:**

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
JANUARY 2, 2018  
7:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**OATH OF OFFICE**

Connie administered the oath of office to Miland Walling, Shannon Middleton, Carmen Knopes and Jason Leigh.

**ROLL CALL**

Guy Theriault joined the meeting via telecom

7:02:41 PM

**PRESENT:**

Mayor Michael A Canon  
Council Member Andy Halm  
Council Member Gary Hoctor  
Council Member Guy Theriault  
Council Member Carmen Knopes  
Council Member John Sullivan  
Council Member Lucille Bevis  
Council Member Shannon Middleton

**STAFF:**

City Administrator Larry Bellamy  
Clerk-Treasurer Connie Byers  
Public Works Director Karl Enyeart  
Fire Chief Noah Halm  
Police Chief Reggie Bartkowski

**ABSENT:**

None

**AGENDA AND CONSENT AGENDA**

Mayor Canon announced that there is a change to the agenda which included a request to discuss factors that would affect the price at which city owned real estate could be sold. The discussion item would occur after public comment and before the executive session.

It was moved by Council Member Carmen Knopes, seconded by Council Member Shannon Middleton, to approve the agenda and consent agenda as amended.

7:05:53 PM

**AYES:**

Council Member Andy Halm  
Council Member Miland Walling  
Council Member Guy Theriault  
Council Member Carmen Knopes  
Council Member John Sullivan  
Council Member Justin Leigh  
Council Member Shannon Middleton

**NAYS:**

None.

MOTION CARRIED UNANIMOUSLY 7-0.

### **PRESENTATIONS**

Joel Madsen – Mid-Columbia Housing Authority

Joel gave an update on the Mid-Columbia Housing Authority. He requested the council consider appointing someone to the Housing Authority Board from the City of Goldendale.

### **DEPARTMENT REPORTS**

Reggie reported on New Years. He also reported on the call load for the year and the employee of the year (Kelsey Shelton). Adam Dymont is scheduled to graduate on January 18<sup>th</sup>.

Karl reported that the crew is currently doing tree trimming. We have an updated utility map.

Noah reported on the amount of calls for the year.

### **COUNCIL BUSINESS**

Designation for Mayor Pro Tempore

The council agreed that Guy would serve as Mayor Pro Tempore for two years.

Standing Committee Assignments

Council members stated which committees they wanted to be on. The four standing committees include Budget / Finance, Ordinance, Public Works and Event. The council consented among themselves that the members of the Budget / Finance Committee would be Shannon Middleton, Andy Halm and Carmen Knopes, members of the Ordinance Committee will be John Sullivan, Guy Theriault and Miland Walling. The members of the Public Works committee will be John Sullivan, Carmen Knopes and Shannon Middleton. The members of the event committee will be Guy Theriault, Andy Halm and Justin Leigh.

Columbia Gorge Housing Authority Board Discussion  
Miland Walling expressed his willingness to be on the board.

### **REPORT OF OFFICERS AND CITY ADMINISTRATOR**

Andy and John welcomed the new council members.

Miland thanked the community for their support.

Shannon and Guy welcomed the new members.

Carmen commented on the good accomplishments for the city and welcomed the new members.

Justin thanked the community for their support and I look forward to working with the council.

Larry stated that he is looking forward to the New Year.

Mayor stated that he is looking forward to the New Year.

### **PUBLIC COMMENT**

Chet Biggerstaff reported to the council of changes in the Federal Government and to get prepared.

7:50:09 PM

Council left the building to tour the vacant building the city owns between Railroad and Darland.

8:28:02 PM

Council reconvened.

### **EXECUTIVE SESSION**

It was moved by Council Member Miland Walling, seconded by Council Member Carmen Knopes, to go into executive session for 30 minutes.

9:00

Council came out of executive session with no decisions made.

It was moved by Council Member Carmen Knopes, seconded by Council Member Andy Halm, to adjourn the meeting.

**AYES:**

Council Member Andy Halm

Council Member Miland Walling  
Council Member Guy Theriault  
Council Member Carmen Knopes  
Council Member John Sullivan  
Council Member Justin Leigh  
Council Member Shannon Middleton  
None.

**NAYS:**

MOTION CARRIED UNANIMOUSLY 7-0.



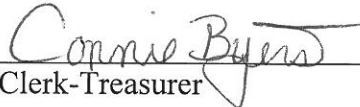
# Register

Number	Name	Fiscal Description	Cleared	Amount
50019	American Family Life	2017 - Dec 2017 - 2nd Council Dec 2017		\$475.55
50020	AWC Benefit Trust	2017 - Dec 2017 - 2nd Council Dec 2017		\$34,592.02
50021	Deferred Comp Program	2017 - Dec 2017 - 2nd Council Dec 2017		\$380.00
50022	Dept of Labor & Industries	2017 - Dec 2017 - 2nd Council Dec 2017		\$1,323.85
50023	Dept of Retirement	2017 - Dec 2017 - 2nd Council Dec 2017		\$10,136.74
50024	Employment Security	2017 - Dec 2017 - 2nd Council Dec 2017		\$121.54
50025	ICMA Retirement Trust (Plan 302195)	2017 - Dec 2017 - 2nd Council Dec 2017		\$112.50
900842	City of Goldendale	2017 - Dec 2017 - 2nd Council Dec 2017		\$18,033.46
Direct Deposit Run -	Payroll Vendor	2017 - Dec 2017 - 2nd Council Dec 2017		\$40,789.27
1/2/2018				<b>\$105,964.93</b>

**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 50026 through 50062, 900843 - 900845 in the amount of \$115,210.92, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 12<sup>th</sup> day of January, 2018.

  
Clerk-Treasurer



# Register

Fiscal: 2017

Deposit Period: 2017 - 13th Month 2017

Check Period: 2017 - 13th Month 2017 - 1st Council Jan 2018

Number	Name	Print Date	Clearing Date	Amount
<b>Columbia State Bank</b>	<b>20016310</b>			
Check				
50026	Klickitat County PUD	1/3/2018		\$165.14
50027	WA St Dept of Licensing	1/10/2018		\$3,058.50
50028	Action Medical	1/16/2018		\$83.10
50029	Allyns Building Center	1/16/2018		\$2,408.16
50030	Aramark Uniform Serv Inc	1/16/2018		\$594.27
50031	Bohn's Printing	1/16/2018		\$371.37
50032	Carquest Auto Parts	1/16/2018		\$1,428.50
50033	Central Klickitat Conservation Dist	1/16/2018		\$17.20
50034	Fastenal Company	1/16/2018		\$139.16
50035	Goldendale Auto Supply	1/16/2018		\$75.61
50036	Goldendale Farmers Market	1/16/2018		\$1,250.00
50037	Goldendale Sentinel	1/16/2018		\$320.00
50038	Goldendale Tire Center	1/16/2018		\$893.10
50039	Hach Company	1/16/2018		\$363.53
50040	Hattenhauer Energy Co LLC	1/16/2018		\$1,419.36
50041	Hire Electric	1/16/2018		\$8,502.59
50042	Holcombs Market	1/16/2018		\$29.76
50043	Home Depot	1/16/2018		\$135.98
50044	HWI Construction	1/16/2018		\$3,105.68
50045	Infinium Engineering & Consulting Inc	1/16/2018		\$171.20
50046	Inland Environmental Resources Inc	1/16/2018		\$2,445.63
50047	Karl Enyeart	1/16/2018		\$42.00
50048	Kerns Shop & Propane	1/16/2018		\$168.77
50049	Klickitat Co Auditor	1/16/2018		\$1,835.04
50050	Klickitat CO Public Works	1/16/2018		\$49,000.00
50051	Klickitat County Historical Society	1/16/2018		\$964.00
50052	Klickitat County PUD	1/16/2018		\$13,090.87
50053	Les Schwab Tire Center	1/16/2018		\$107.45
50054	Norco Inc	1/16/2018		\$45.32
50055	Optimist Printers	1/16/2018		\$149.43
50056	PacWest Machinery	1/16/2018		\$1,072.66
50057	Peterson	1/16/2018		\$288.89
50058	Quill Corporation	1/16/2018		\$285.09
50059	Republic Services Inc	1/16/2018		\$337.54
50060	Snap-On Industrial	1/16/2018		\$16,532.43
50061	US Cellular	1/16/2018		\$3,241.19

Number	Name	Print Date	Clearing Date	Amount
50062	Verizon Wireless	1/16/2018		\$320.08
900843	Sage Payment Solutions	1/16/2018		\$2.50
900844	Sage Payment Solutions	1/16/2018		\$635.27
900845	Sage Payment Solutions	1/16/2018		\$114.55
		<b>Total</b>	<b>Check</b>	<b>\$115,210.92</b>
		<b>Total</b>	<b>20016310</b>	<b>\$115,210.92</b>
		<b>Grand Total</b>		<b>\$115,210.92</b>

# Register Activity

Fiscal: 2017

Period: 2017 - 13th Month 2017

Council Date: 2017 - 13th Month 2017 - 1st Council Jan 2018

Reference	Date	Amount	Notes
<b>Reference Number: 50026</b>	<b>Klickitat County PUD</b>		
Invoice - 1/3/2018 2:07:17 PM	1/3/2018	\$165.14	Street Lights
		\$165.14	
<b>Reference Number: 50027</b>	<b>WA St Dept of Licensing</b>		
Invoice - 1/10/2018 10:20:59 AM	1/10/2018	\$3,058.50	Dump Trucks Tax and Licensing
		\$3,058.50	
<b>Reference Number: 50028</b>	<b>Action Medical</b>		
11734	12/28/2017	\$83.10	Medical Supplies
		\$83.10	
<b>Reference Number: 50029</b>	<b>Allyns Building Center</b>		
248434	12/1/2017	\$2,408.16	Plywood
248455	12/1/2017	\$72.00	Phillips #2
248581	12/4/2017	\$9.64	Gable Trim, Roofing Screw....
248628	12/5/2017	\$1,506.18	Nutsetter
248647	12/5/2017	\$17.06	Key
248656	12/5/2017	\$2.35	Pipe, Coupling
248657	12/5/2017	\$78.37	Credit
248690	12/6/2017	(\$36.77)	Lumber, Wood Shims
248715	12/6/2017	\$28.14	Twist Tie
248748	12/7/2017	\$4.84	Lumber
248752	12/7/2017	\$399.81	Lumber
248794	12/7/2017	\$30.71	Key
248849	12/8/2017	\$21.41	Credit
249030	12/12/2017	(\$72.39)	Wedge Anchor
249049	12/12/2017	\$5.45	Sealant
249065	12/12/2017	\$24.48	Wood Preservative, Brush
249086	12/13/2017	\$34.16	Sealant
249127	12/13/2017	\$4.29	Handle Taper
249257	12/15/2017	\$9.13	Cord Plug, Socket, Tape....
249278	12/15/2017	\$55.19	Light, Cover, Bulb
249417	12/19/2017	\$20.72	Welder Outlet
249418	12/19/2017	\$45.67	Credit
249693	12/26/2017	(\$15.58)	Ice Melter
249759	12/28/2017	\$25.77	Ice Melter
249785	12/28/2017	\$49.43	Ice Melter
249796	12/28/2017	\$35.46	Ice Melter
249817	12/29/2017	\$35.46	Ice Melter
		\$17.18	File Guide W/File

Reference	Date	Amount	Notes
<b>Reference Number: 50030</b>			
863205015	Aramark Uniform Serv Inc	\$594.27	
863205018	12/5/2017	\$34.46	Service
863205019	12/5/2017	\$38.59	Service
863205021	12/5/2017	\$34.42	Service
863215491	12/5/2017	\$18.60	Service
863215493	12/12/2017	\$78.87	Service
863215494	12/12/2017	\$39.76	Service
863215496	12/12/2017	\$34.42	Service
863225887	12/12/2017	\$18.60	Service
863225890	12/19/2017	\$34.46	Service
863225891	12/19/2017	\$38.59	Service
863225893	12/19/2017	\$34.42	Service
863236404	12/19/2017	\$18.60	Service
863236406	12/26/2017	\$78.87	Service
863236407	12/26/2017	\$38.59	Service
863236409	12/26/2017	\$34.42	Service
	12/26/2017	\$18.60	Service
<b>Reference Number: 50031</b>			
50889	Bohn's Printing	\$371.37	
50890	12/27/2017	\$247.51	Copier Count/CH
50891	12/27/2017	\$72.29	Copier Count/FD
	12/27/2017	\$51.57	Copier Count/PD
<b>Reference Number: 50032</b>			
4993-401028	Carquest Auto Parts	\$1,428.50	
4993-401349	12/4/2017	\$97.29	UPS
4993-401408	12/6/2017	\$51.54	Antifreeze
4993-401462	12/7/2017	\$9.09	Wing Nut, Plugs
4993-401478	12/7/2012	\$216.64	Ignition Switch
4993-401604	12/7/2017	\$23.97	Etrox DP Set
4993-401894	12/8/2017	\$24.71	Welding Tip
4993-402097	12/11/2017	\$33.80	Bat Maintainer, Starting Fluid
4993-402243	12/13/2017	\$94.35	UPS
4993-402342	12/14/2017	\$106.38	Taskled 9
4993-402381	12/15/2017	\$106.38	Taskled 9
4993-402822	12/15/2017	\$30.34	Gloves, Oil, Connector
4993-402826	12/19/2017	\$27.35	RTV ULT, Coupler
4993-402862	12/19/2017	\$18.26	Rod
4993-402890	12/19/2017	\$7.08	Weld Rod
4993-403077	12/20/2017	\$33.28	Welding Gloves, Flux Wire
4993-403080	12/21/2017	\$120.50	Batteries
4993-403081	12/21/2017	(\$120.50)	Credit
4993-403130	12/21/2017	\$120.50	Batteries
4993-403501	12/21/2017	\$20.31	Phone Belt Holder
4993-403651	12/22/2017	\$14.28	Ice Remover
4993-403665	12/27/2017	\$296.52	Tire Chains
	12/28/2017	\$76.43	Shoe Chains



Reference	Date	Amount	Notes
<b>Reference Number: 50032</b> 4993-403949	Carquest Auto Parts 12/30/2017	<b>\$1,428.50</b> \$20.00	Oil Absorbent
<b>Reference Number: 50033</b> 1511	Central Klickitat Conservation Dist 1/4/2018	<b>\$17.20</b> \$17.20	Site A
<b>Reference Number: 50034</b> ORTHE70298	Fastenal Company 12/6/2017	<b>\$139.16</b> \$139.16	Supplies
<b>Reference Number: 50035</b> S5-3475236 S5-348154 S5-3489290	Goldendale Auto Supply 12/7/2017 12/9/2017 12/13/2017	<b>\$75.61</b> \$84.81 \$34.74 (\$43.94)	Supplies Wire Ties Credit
<b>Reference Number: 50036</b> Invoice - 1/11/2018 2:33:42 PM	Goldendale Farmers Market 1/11/2018	<b>\$1,250.00</b> \$1,250.00	Tourism Money
<b>Reference Number: 50037</b> 147671 147672 147674	Goldendale Sentinel 12/20/2017 12/20/2017 12/20/2017	<b>\$320.00</b> \$84.00 \$204.00 \$32.00	Summary of Ordinance 1477 Summary of Ordinance 1478 Summary of Ordinance 1480
<b>Reference Number: 50038</b> 306623 306680 306803	Goldendale Tire Center 12/8/2017 12/11/2017 12/15/2017	<b>\$893.10</b> \$712.02 \$166.57 \$14.51	Chains Battery Flat Repair
<b>Reference Number: 50039</b> 10756868	Hach Company 12/13/2017	<b>\$363.53</b> \$363.53	Ammonia, Bottles....
<b>Reference Number: 50040</b> CL79400	Hattenhauer Energy Co LLC 12/31/2017	<b>\$1,419.36</b> \$1,419.36	Fuel
<b>Reference Number: 50041</b> 606480 606607 606608	Hire Electric 11/29/2017 12/28/2017 12/28/2017	<b>\$8,502.59</b> \$7,831.57 \$225.75 \$445.27	Mountain Springs Sludge Pump Flow Meter
<b>Reference Number: 50042</b> 0030425914	Holcombs Market 12/11/2017	<b>\$29.76</b> \$29.76	Bleach, Dish Soap, Water....
<b>Reference Number: 50043</b> 0024473 5014942	Home Depot 11/29/2017 12/4/2017	<b>\$135.98</b> \$25.36 \$97.35	Supplies for Sand Shed Supplies for Sand Shed

Reference	Date	Amount	Notes
Reference Number: 50043 <u>9573174</u>	Home Depot 12/20/2017	\$135.98 \$13.27	Time Delay Cartridge 50amp
Reference Number: 50044 <u>556</u>	HWH Construction 11/30/2017	\$3,105.68 \$3,105.68	Settl Door Replacement
Reference Number: 50045 <u>720.1</u>	Infinium Engineering & Consulting Inc 12/6/2017	\$171.20 \$171.20	Professional Services
Reference Number: 50046 <u>2017-1597</u>	Inland Environmental Resources Inc 12/6/2017	\$2,445.63 \$2,445.63	Magnesium Hydroxide
Reference Number: 50047 <u>Invoice - 1/11/2018 3:10:31 PM</u>	Karl Enyeart 1/11/2018	\$42.00 \$42.00	Reimbursement
Reference Number: 50048 <u>21558</u>	Kerns Shop & Propane 12/12/2017	\$168.77 \$168.77	Supplies
Reference Number: 50049 <u>20180103</u>	Klickitat Co Auditor 1/3/2017	\$1,835.04 \$1,835.04	Election Costs
Reference Number: 50050 <u>EQ1300/1302</u>	Klickitat CO Public Works 12/31/2017	\$49,000.00 \$49,000.00	, Plow & Sander
Reference Number: 50051 <u>Invoice - 1/11/2018 3:14:57 PM</u>	Klickitat County Historical Society 1/11/2018	\$964.00 \$964.00	Tourism Reimbursement
Reference Number: 50052 <u>Invoice - 1/11/2018 3:19:24 PM</u>	Klickitat County PUD 1/11/2018	\$13,090.87 \$13,090.87	Utility/Electric
Reference Number: 50053 <u>34800155319</u>	Les Schwab Tire Center 12/23/2017	\$107.45 \$107.45	Chain
Reference Number: 50054 <u>22756606</u>	Norco Inc 12/31/2017	\$45.32 \$45.32	Cylinder Rental
Reference Number: 50055 <u>40383</u>	Optimist Printers 12/29/2017	\$149.43 \$149.43	Delinquent Notices
Reference Number: 50056 <u>10274401</u> <u>1027441</u> <u>10274457</u>	PacWest Machinery 12/13/2017 12/13/2017 12/14/2017	\$1,072.66 \$69.76 \$123.66 \$879.24	Shoe, Washer, Hex Nut.... Shoe, Washer, Hex Nut.... Square Neck Scr, Washer, Hex Nut

# Register

Fiscal: 2018

Deposit Period: 2018 - Jan 2018

Check Period: 2018 - Jan 2018 - 1st Council Jan 2018


Number	Name	Print Date	Clearing Date	Amount
<b>Columbia State Bank</b>	<b>20016310</b>			
<b>Check</b>				
50063	Association of WA Cities	1/16/2018		\$4,235.46
50064	Evergreen Rural Wtr of WA Corp	1/16/2018		\$670.00
50065	Gerald Matosich Attorney at Law	1/16/2018		\$225.00
50066	Goldendale, City of	1/16/2018		\$2,656.18
50067	Lori Lynn Hocht Attorney at Law	1/16/2018		\$225.00
50068	Menke Jackson Beyer LLP	1/16/2018		\$3,073.94
50069	Pioneer Surveying & Engineering Inc	1/16/2018		\$670.00
50070	Precision Service and Electric LLC	1/16/2018		\$181.90
50071	Sound Water Services	1/16/2018		\$2,616.00
50072	Swissphone LLC	1/16/2018		\$1,135.54
50073	Vision Municipal Solutions Llc	1/16/2018		\$9,049.39
50074	WA Cities Ins Authority	1/16/2018		\$120,806.00
900846	HSA Bank Employee Plan Funding	1/16/2018		\$24.75
	<b>Total</b>		<b>Check</b>	<b>\$145,569.16</b>
	<b>Total</b>		<b>20016310</b>	<b>\$145,569.16</b>
	<b>Grand Total</b>			<b>\$145,569.16</b>



**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 50063 through 50074, 900846 in the amount of \$145,569.16, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 12<sup>th</sup> day of January, 2018.

  
\_\_\_\_\_  
Clerk-Treasurer

# Register Activity

Fiscal: 2018

Period: 2018 - Jan 2018

Council Date: 2018 - Jan 2018 - 1st Council Jan 2018

Reference	Date	Amount	Notes
<b>Reference Number: 50063</b>	<b>Association of WA Cities</b>	<b>\$4,235.46</b>	
56865	1/1/2018	\$1,813.00	2018 Membership Fee
57010	11/29/2017	\$45.00	2018 Elected Officials/Justin Leigh
57011	12/18/2017	\$487.00	2018 Drug and Alcohol Testing
57390	12/5/2017	\$45.00	2018 Elected Officials/Miland Walling
57517	12/12/2017	\$800.00	2018 City Action Days
57590	12/18/2017	\$1,045.46	Workers' Comp Retro Program
<b>Reference Number: 50064</b>	<b>Evergreen Rural Wtr of WA Corp</b>	<b>\$670.00</b>	
36206	1/2/2018	\$670.00	2018 Membership Fee
<b>Reference Number: 50065</b>	<b>Gerald Matosich Attorney at Law</b>	<b>\$225.00</b>	
7Z1264919	1/3/2018	\$225.00	Allen Matai
<b>Reference Number: 50066</b>	<b>Goldendale, City of</b>	<b>\$2,656.18</b>	
Invoice - 1/12/2018 10:12:26 AM	1/12/2018	\$2,656.18	Water/Sewer
<b>Reference Number: 50067</b>	<b>Lori Lynn Hocht Attorney at Law</b>	<b>\$225.00</b>	
7Z0374058	1/3/2018	\$225.00	Rodney Warner
<b>Reference Number: 50068</b>	<b>Menke Jackson Beyer LLP</b>	<b>\$3,073.94</b>	
Invoice - 1/12/2018 10:19:17 AM	1/12/2018	\$2,472.50	Acct 044
Invoice - 1/12/2018 10:21:00 AM	1/12/2018	\$601.44	Acct 009
<b>Reference Number: 50069</b>	<b>Pioneer Surveying &amp; Engineering Inc</b>	<b>\$670.00</b>	
2 17-904	12/22/2017	\$210.00	Planning Consulting
5 17-901	12/22/2017	\$460.00	City Miscellaneous
<b>Reference Number: 50070</b>	<b>Precision Service and Electric LLC</b>	<b>\$181.90</b>	
270	1/10/2018	\$181.90	Baker Properties
<b>Reference Number: 50071</b>	<b>Sound Water Services</b>	<b>\$2,616.00</b>	
180103-1	1/3/2018	\$2,616.00	Briquettes
<b>Reference Number: 50072</b>	<b>Swissphone LLC</b>	<b>\$1,135.54</b>	
SL-305130	1/2/2018	\$1,135.54	Radios

Reference	Date	Amount	Notes
Reference Number: 50073 09-5756	Vision Municipal Solutions Llc 12/1/2017	\$9,049.39	Software Assurance
Reference Number: 50074 18044	WA Cities Ins Authority 1/1/2018	\$120,806.00 \$120,806.00	Insurance
Reference Number: 900846 W67482	HSA Bank Employee Plan Funding 1/4/2018	\$24.75 \$24.75	Service Fee

Reference	Date	Amount	Notes
<b>Reference Number: 50057</b> <u>PC160033497</u>	<b>Peterson</b> 12/21/2017	<b>\$288.89</b> \$288.89	Seal-O-Ring, Retainer
<b>Reference Number: 50058</b> <u>3242570</u> <u>3318754</u>	<b>Quill Corporation</b> 12/13/2017 12/15/2017	<b>\$285.09</b> \$59.11 \$225.98	Febreze, Coffee Coffee, Hand Sanitizer. Paper....
<b>Reference Number: 50059</b> <u>0487-000555913</u>	<b>Republic Services Inc</b> 12/31/2017	<b>\$337.54</b> \$337.54	Garbage Service
<b>Reference Number: 50060</b> <u>AARV/34571261</u>	<b>Snap-On Industrial</b> 12/11/2017	<b>\$16,532.43</b> \$16,532.43	Tools
<b>Reference Number: 50061</b> <u>226792832</u>	<b>US Cellular</b> 12/24/2017	<b>\$3,241.19</b> \$3,241.19	Cell Phone Service
<b>Reference Number: 50062</b> <u>9799262419</u>	<b>Verizon Wireless</b> 1/4/2018	<b>\$320.08</b> \$320.08	Police Vehicles 12/5 - 1/4
<b>Reference Number: 900843</b> <u>Invoice - 1/11/2018 3:40:26 PM</u>	<b>Sage Payment Solutions</b> 1/11/2018	<b>\$2.50</b> \$2.50	Admin
<b>Reference Number: 900844</b> <u>Invoice - 1/11/2018 3:52:31 PM</u>	<b>Sage Payment Solutions</b> 1/11/2018	<b>\$635.27</b> \$635.27	Visa Fees
<b>Reference Number: 900845</b> <u>Invoice - 1/11/2018 3:55:55 PM</u>	<b>Sage Payment Solutions</b> 1/11/2018	<b>\$114.55</b> \$114.55	ACH Fees

AGENDA BILL: G1

AGENDA TITLE: AGREEMENT WITH AIRSAFE

DATE: JANUARY 16, 2018

**ACTION REQUIRED:**

ORDINANCE\_\_\_\_\_ COUNCIL INFORMATION\_\_\_\_\_X\_\_\_\_\_

RESOLUTION\_\_\_\_\_ OTHER\_\_\_\_\_

MOTION\_\_\_\_\_X\_\_\_\_\_

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**EXPLANATION:** Please find attached a purposed agreement with Airsafe (David Ketchum) to provide consulting services to develop a strategic plan for the Goldendale Municipal Airport to work with the advisory committee. The initial project is estimated to cost \$10,000.00. The projected advisory committee will be scheduled for the 2<sup>nd</sup> week in February.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION: I MOVED TO AUTHORIZE THE MAYOR TO EXECUTE A CONSULTING AGREEMENT WITH AIRSAFE IN THE AMOUNT NOT TO EXCEED \$10,000.00**

# AIRSAFE

PO Box 287  
Greenbank, WA 98253  
(360) 678-0345 (office)  
(360) 320-2131 (cell)

January 9, 2018

Larry Bellamy, Administrator  
City of Goldendale  
1103 S. Columbus  
Goldendale, WA 98620

**RE:** Memorandum of understanding and agreement for consulting services

## GOAL

Assist staff, volunteers and management of the city of Goldendale with their efforts to prepare and activate a strategic plan intended to increase the utility, usefulness, and value of Goldendale Municipal Airport.

## KEY COMPONENTS

1. Brief members of the Goldendale Municipal Airport Advisory Committee about airport management, airport development and airport planning in order to provide members with the capability to function on their own as an airport development resource to the city.
2. With the assistance of the committee, prepare and deliver a briefing to the Klickitat County Planning Department and Klickitat County Commissioners and staff about the city's intent to increase the value of Goldendale Municipal Airport to the economy of the city and Klickitat County. This briefing to be followed by a briefing detailing how the city plans to enhance the airport and what resources it may be in the county's best interests to employ.
3. Identify primary short-, medium-, and long-term projects and activities intended to increase the airport's utility and value to the Washington State airport system and to the city of Goldendale. Estimate project and activity costs, timing and sources of funding. Ensure that identified projects are reasonable and logical with respect to the size and use of the airport and likelihood of funding.
4. Brief the Washington State Department of Transportation's Aviation Division (WSDOT/Aviation) about this planning process, its outcome and justification for findings and conclusions.
5. Prepare a brief report containing findings conclusions and recommendations. Distribute a draft of the report. Finalize the report after community/county comments.

With respect to Item 1, prepare for and attend at least two meetings at the committee. Assist with organization and meeting conduct. Prepare and provide presentations about subjects that will empower the committee. Focus on county, state and federal authority, jurisdiction and funding resources. Explain airport

planning standards as they relate specifically to Goldendale Municipal Airport. Review WSDOT Aviation Division organization and authority and explain the state grant process as well as state-required reports.

With respect to Item 2, consider Klickitat County to be a potential funding source and partner in the airport's development. The first meeting with the county will be to explain the process the city intends to use to focus on airport development. A second meeting with the county will be to present proposals for monetary assistance if deemed appropriate.

With respect to Item 3, work with the committee to take a "big picture" approach to airport development and improvements keeping in mind that it is important to align airport size with community size and complexity. Consider elements such as safety, liability reduction, advancing aircraft technology/non-aircraft technology and sustainability of the airport.

#### TIMING

Activities described herein are to be conducted during a four month period beginning on or about the second week of February 2018.

#### DIVISION OF RESPONSIBILITIES

Airsafe shall subcontract with T-O Engineers for project engineering guidelines and estimated project costs. All fees paid to T-O Engineers shall be the responsibility of Airsafe. The city shall provide a volunteer or staff member to take and prepare notes of meetings.

#### COST/INVOICING

This project has a not-to-exceed total cost of \$10,000 for all services including subcontracted services.

Airsafe's billing rate/travel rates are \$200/\$100 per hour respectively.

Direct expenses are billed at net plus one percent.

Airsafe's invoices shall be paid within 30 days of the billing date and will be delivered via e-mail.

#### INSURANCE

Airsafe has \$2M of general liability and \$1M of professional liability insurance.

#### ***Proposed by:***

*David Ketchum*

David Ketchum

Airsafe

#### ***Accepted by:***

Michael Canon

Mayor



AGENDA BILL: H1

AGENDA TITLE: APPOINTMENT TO THE COLUMBIA GORGE  
HOUSING AUTHORITY

DATE: JANUARY 16, 2018

**ACTION REQUIRED:**

ORDINANCE\_\_\_\_\_ COUNCIL INFORMATION\_\_\_\_\_X\_\_\_\_\_

RESOLUTION\_\_\_\_\_X\_\_\_\_\_ OTHER\_\_\_\_\_

MOTION\_\_\_\_\_X\_\_\_\_\_

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**EXPLANATION:** At the last council meeting, the council members discussed the appointment of a City of Goldendale resident to serve on the board of the Columbia Gorge Housing Authority. Miland Walling expressed his interest. The council consented to process the paperwork to appoint Mr. Walling to the board.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION: I MOVE TO APPROVE RESOLUTION #681 APPOINTING MILAND WALLING TO THE BOARD OF THE COLUMBIA GORGE HOUSING AUTHORITY AS THE REPRESENTATIVE OF THE CITY OF GOLDENDALE.**

**CITY OF GOLDENDALE  
GOLDENDALE, WASHINGTON**

**RESOLUTION NO. 681**

**IN THE MATTER OF THE APPOINTMENT OF A COMMISSIONER TO THE  
BOARD OF THE COLUMBIA GORGE HOUSING AUTHORITY FOR THE CITY OF  
GOLDENDALE.**

**WHEREAS**, the City Council in a regular session meeting having before it the need to consider appointment to the Columbia Gorge Housing Authority; and

**WHEREAS**, it was determined that a coordinated effort between Klickitat County, Skamania County and the City of Goldendale through establishment of a "Joint Housing Authority: would best serve the public interest to make available housing in the county; and

**WHEREAS**, Ordinance 1306 was adopted by the Goldendale City Council on November 4, 2002 approved formation of a joint housing authority by Klickitat County, Skamania County and the City of Goldendale pursuant to RCW 35.82.300 to be named the "Columbia Gorge Housing Authority"; and

**WHEREAS**, the Authority shall be governed by a board of five (5) commissioners composed of two commissioners each to be appointed by the respective boards of county commissioners of Klickitat and Skamania Counties (any or all of which may be county commissioners, and one commissioner to be appointed by the Mayor of the City (which may be the Mayor); and

**WHEREAS**, each commissioner shall hold office for a term of three (3) years, except that the terms of the initial commissioners shall be staggered such that one commissioner shall serve an initial term of one year, and two commissioners shall serve initial term of two years.

**NOW THEREFORE, BE IT RESOLVED**, the Goldendale City Council does hereby appoint Miland Walling of Goldendale, Washington to serve as the City of Goldendale's representative to the Columbia Gorge Housing authority. Appointment shall be for a three-year term effective immediately, expiring December 2021.

READ, APPROVED AND PASSED this 16<sup>th</sup> day of January, 2018.

\_\_\_\_\_  
Michael A Canon, Mayor

Attest:

\_\_\_\_\_  
Connie Byers, Clerk-Treasurer

AGENDA BILL: I1

AGENDA TITLE: OPEN PERIOD BUDGET AMENDMENT FOR  
2017

DATE: JANUARY 16, 2018

**ACTION REQUIRED:**

ORDINANCE\_\_\_\_\_X\_\_\_\_\_ COUNCIL INFORMATION\_\_\_\_\_X\_\_\_\_\_

RESOLUTION\_\_\_\_\_ OTHER\_\_\_\_\_

MOTION\_\_\_\_\_X\_\_\_\_\_

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**EXPLANATION:** In review of the expenditures for the open period for 2017 there is a need to recognize increased expenditures in the water sewer fund. The attached worksheet indicates the detail for the open period amendments. The "Open Period" is the 1<sup>st</sup> twenty days of 2018 where final 2017 invoices can be paid and charged out in 2017.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION: I MOVE TO ADOPT ORDINANCE #1481 BEING THE 2017 OPEN PERIOD BUDGET AMENDMENT AND WAIVE THE 2<sup>ND</sup> READING**

**CITY OF GOLDENDALE  
GOLDENDALE, WASHINGTON**

**ORDINANCE NO. 1481**

**AN ORDINANCE AMENDING ORDINANCE NO. 1468 WHICH IS THE 2017 BUDGET, AND PROVIDING FOR INCREASED APPROPRIATIONS FOR THE WATER/SEWER FUND.**

**WHEREAS**, it has become necessary to decrease and increase appropriations in several funds below or above the original estimates, and

**WHEREAS**, sufficient funding exists, now therefore,

**THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON DOES ORDAIN AS FOLLOWS:**

Ordinance No. 1468 is hereby amended as follows:

Section 1: The Water Sewer Fund is increasing appropriations in the amount of \$65,000 to cover a reimbursement to Klickitat Valley Health, SCADA improvements in the water supply system, increased personnel costs for extra work in the mountain springs water supply source. Revenues to cover the increased appropriations will come from available cash reserves.

**EFFECTIVE DATE:** This ordinance shall take effect five (5) days after its publication according to law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON, THIS 16<sup>th</sup> DAY OF JANUARY, 2018.**

**APPROVED:**

\_\_\_\_\_  
Michael Canon, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Byers  
Clerk-Treasurer

**APPROVED AS TO FORM ONLY:**

\_\_\_\_\_  
City Attorney

# Open Period Budget Amendment Worksheet for 2017

	A	B	C	D	E
1		Current	Open	Revised	
2		Budget	Period	Budget	EXPLANATION
3	Line Item Description	2017	Amendment	2017	
4					
5	<b>WATER/SEWER</b>				
6	<b>REVENUE</b>				
7					
8	TOTAL REVENUE		0		
9	EXPENDITURES				
10	Reimbursement	0	20,000	20,000	Reimbursement to Klickitat Valley Health
11	Professional Services	0	20,000	20,000	SCADA System Improvements
12	Employee Salaries and Wages	0	25,000	25,000	Extra personnel to work in the Water Supply sources
13					
14					
15					
16	<b>TOTAL</b>		<b>65,000</b>		
17	Ending Cash	825,850	-65,000	760,850	
18	TOTAL		0		